



14th Annual
Missouri's Great Northwest Winefest

Saturday, September 16, 2023

11:30 am - 7:00 pm

North Griffith Park, Mound City, MO

Fundraiser for Northwest Missouri Enterprise Facilitation

Winery/Distributor Application

Application Fee: **FREE for Winery Booths**

Winery: _____

Contact Name: _____

Address: _____

City: _____ ST: _____ ZIP: _____

Phone: _____ Email: _____

How many wines will you be offering for free samples? _____ (we recommend at least **5**)

It's up to you if you want more to offer. Please be sure to have enough people help to pour and sell.

Suggestion: Pour to 4 or more people at a time to shorten lines. This will also allow you to sell more, quicker.

Having a line just for sales also helps.

Please list the names and a short description of the wines you will be offering for tasting.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Names of all booth attendees: _____

Mail to: Amanda Griffin, Event Coordinator, 660-572-0267, 315 Frazer St, Mound City, MO 64470.

(a self-addressed envelope enclosed)



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Keep this sheet for your records

- 🍷 Booth size is 12x12, furnished with 2 tables, two chairs, a pitcher of water, tub and Ice (ICE will be brought to you throughout afternoon as needed).
- 🍷 We do not provide coverings or awnings. We highly recommend some sort of covering as the event is "rain or shine".
- 🍷 The outdoor area is well lit during the day however wineries will be responsible for their own lighting in the evening and for their own extension cord (up to 100ft). Power will be provided free of charge.
- 🍷 We will assist with unloading plus make the unloading available next to your booth.
- 🍷 Unlimited number of wine samples will be offered by the wineries. Sale of wine by the glass, bottle and case is allowed/encouraged. Please bring enough wine to ensure you have enough for the entire festival. Based on past events, we expect around 2,000 to be in attendance this year. Tasting glassware will be provided to participants by the festival organizers.
- 🍷 Each Winery is asked to furnish 2 Bottles of Wine for the *Wine Cellar Basket Raffle* held that day. Someone will come by your booth prior to opening and request your donation.
- 🍷 **All wineries will be responsible for obtaining the appropriate license from the STATE for wine sampling (catering) and sales.** The **City of Mound City & Holt County liquor license** applications in order to obtain a Caterer's Permit for the Wine Fest are enclosed.
Please note the following:
 - The fee for a Caterer's Permit is \$15.00. (NWMEF will pay for City & County licensing fees) Applications should be completed, signed, notarized (City) and returned to Amanda Griffin by July 20, 2023.
 - A Statement of "**No Sales and Use Tax Due**" letter from the MO Department of Revenue must be attached to the applications and must be dated within 90 days of the application.
 - For a Caterer's permit the applicant is to include a copy of their **current State liquor by the drink license**.
 - Once the permits are approved, you will receive a letter of approval for submittal along with your State permit applications. *You will need to get your application in to the State as soon as possible. There is usually at least a 10 day turn around for receipt of the State permit.*
 - Once you obtain your **State Caterer's Permit**, please send it along with a **copy of your insurance** to Amanda prior to Winefest.
- 🍷 Food and beverage concession stands will be available on site.
- 🍷 All winery booths are expected to be ready by **11:00 a.m.** and will be allowed to tear down at **7:00 pm.**

For questions contact Amanda Griffin, Event Coordinator at 660-572-0267 or email amandadawngriffin@hotmail.com.

THANK YOU!